VIDYASAGAR UNIVERSITY
Midnapore: 721102 : Paschim Medinipur
West Bengal: India

SLIP FOR REQUISITION OF VEHICLE

1. Name of the Faculty Member/Officer/Staff :
2. Department/Section :
3. Purpose :
4. Date of Requisition :
5. Date of Journey :
6. Duration (for long distance) :
7. Place to be travelled : From V.U. Campus to .....

Signature with Designation

.....

(For office use)

1. Vehicle No :
2. Driver put on duty :

Approved by

Hon'ble Vice-Chancellor

Downloaded from Vidyasagar University by 18.97.9.172 on 06 Oct 2026 : 08:03:29; Copyright : Vidyasagar University
http://www.vidyasagar.ac.in/Downloads/ShowPdf.aspx?file=/forms_proforma/general/vehicles_requisition.pdf